

# Uppingham Homes CLT

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**Minutes of the 2020 Annual General Meeting of the Uppingham Homes Community Land Trust held at 3.30pm on Friday October 23<sup>rd</sup> 2020 on Zoom**

## **1. Membership Register, Roll Call and Quorum Confirmation**

Ten UHCLT Members listed on the publicly available membership register were recorded as attending the meeting. They were David Ainslie BEM, Graham Allison, Edward Baines (in the chair), Kathleen Gilbert, Mark Shaw, Margaret J Simpson BEM, Ron Simpson BEM, Geoff Thompson, Janet Thompson and Nick Townsend. The Secretary confirmed the meeting was quorate (NB: A quorum is one tenth of all members with a minimum number of five and a maximum number of twenty-five).

## **2. Apologies for absence**

Member Christine Edwards

## **3. Chair's Welcome and Introductions**

Chair Edward Baines welcomed everyone to the meeting and noted the excellent attendance.

## **4. Board Member Declarations of Interest**

These were noted as documented in the board members' register of interests

## **5. To note the application of The Corporate Insolvency and Governance Act 2020 and the the Corporate Insolvency and Governance Act 2020 (Coronavirus) (Extension of the Relevant Period) Regulations 2020 to permit the AGM to take place after the date required by Rule C17 –**

The membership acknowledged the application of the Act to the date of this AGM.

## **6. Following a recommendation from the board under rule D7.1 (relevant skills, knowledge and experience), to appoint UHCLT member Nick Townsend (Member No UPP10) as a director and member of the board of Uppingham Homes CLT**

Following a motion moved by RS and seconded by MS it was unanimously resolved that Nick Townsend be appointed to the Board of Uppingham Homes CLT wef October 23<sup>rd</sup> 2020.

## **7. To receive the annual report for the period ending 31 March 2020 comprising the unaudited income and expenditure accounts, balance sheet and report from the board on the affairs of the CLT.**

Following an introduction by Finance Director GT it was unanimously resolved that: -

- a) The Annual Report be received and circulated to all member with the minutes
- b) The Annual Report be published on the CLT website with the AGM minutes.

## **8. To approve a resolution under Section 84 of the Co-operative and Community Benefits Societies Act 2014 to disapply Section 83 (duty to appoint auditors) of the said Act in respect of the year of account 2020 – 2021**

Unanimously agreed.

**9. To note the automatic reappointment of auditors under Section 93(1) of the Co-operative and Community Benefits Societies Act 2014 and in accordance with Rule F4.**

Unanimously noted.

**10. To consider the board's progress in establishing procedures required by Rule D**

The Secretary asked members to note the progress made to date in establishing these procedures. A board member/Director and Chair appraisal system will be established for member approval during 2021.

**11. Uppingham Homes CLT – The story so far and next steps – UHCLT online**

The Secretary provided the membership with a brief overview of the progress made so far in establishing UHCLT and seeking status as a Registered Housing Provider able to build, sell and rent affordable homes in its area of benefit. Thanks to IT director MS the CLT now had its own website up and running, ensuring a high level of transparency of the organisation's governance, projects and policies. New policies and projects will be added to the site as they are developed. CLT members and the general public will be able to read the minutes of all board meetings and the Annual Report and Accounts approved at this AGM from November 1<sup>st</sup> 2020.

**12. To approve the date of the 2021 AGM**

Agreed as Friday September 24<sup>th</sup> 2021

**13. Member questions and discussion**

A short closing question and answer session was provided for the membership to cover any issues of member interest not addressed by the AGM.

Ron Simpson  
Secretary  
25.10.2020

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